

ADPI - STUDENT ABSENCE / NON-PARTICIPATION REQUEST / ADVICE RECORD

NOTE: THIS ADVICE RECORD IS TO BE COMPLETED FOR ABSENCE / NON-PARTICIPATION – INCLUDING MEDICAL / ILLNESS / INJURY ETC. IF ABSENCE IS DUE TO MEDICAL SITUATION, A MEDICAL CERTIFICATE MUST BE ATTACHED WHERE THE ABSENCE IS FOR A PERIOD LONGER THAN THREE (3) DAYS.

IN CASES OF NON-PARTICIPATION IN PRACTICAL CLASSES (EG INJURY), HEALTH PROFESSIONAL WRITTEN ADVICE MUST BE ATTACHED.

STUDENT NAME:	STUDENT NO:
DATE SUBMITTED:	

1. ABSENCE

1A. ADVICE OF PREVIOUS ABSENCE DATE/S FromTo

1B. REQUEST FOR FUTURE ABSENCE DATE/S FromTo

REASON FOR ABSENCE:

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MEDICAL CERTIFICATE ATTACHED YES NO

2. NON-PARTICIPATION

2A. NON-PARTICIPATION – Practical Classes DATE/S FromTo

2B. NON-PARTICIPATION – Specific Classes/Exercises DATE/S FromTo

REASON FOR NON-PARTICIPATION:

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**MEDICAL / HEALTH PROFESSIONAL CERTIFICATE /
ADVICE ATTACHED** YES NO

Student Signature **Date:**

ADPI STAFF SIGNATURE **Position:**

APPROVED: **NOT APPROVED:** **Date:**

ADPI OFFICE/ADMINISTRATION: PARENT CONTACTED: (if student under 18) YES NO

NAME: Date: